

T'ai Chi Chih® Teacher Training Course Information

Requirements: Go to www.taichichih.org, click on "TEACHERS" and then the "ACCREDITATION" tab. Great care has been taken to specifically outline the expectations of teacher candidates. Both candidates and their teachers need to be familiar with the information contained in the "Overview" and "Guidelines" sections. The "Teacher Candidate Referral Form / Guidelines" have been revised and are now in one 2 page doc, available from the course host if not yet posted online.

Registration: Page Two of this document contains the Registration and Payment Form. *Print out the form, make sure it is complete and mail it along with your deposit or full payment, to the Course Host.*

Scholarships: Scholarships are available up to a maximum of \$275 per teacher candidate and for teachers auditing all 5 full days of a Teacher Training course. These are granted on financial need basis. **The Scholarship Application Form must be returned with the Event Registration Form at least 30 days prior to the course.**

Signature Referral by Two Accredited TCC Instructors Is Required: The TCC Teacher Candidate Referral Form can be printed from the website above, or obtained from the Course Host. When the two instructors with whom you are preparing for accreditation are confident you are ready to attend an accreditation course, they will SIGN your referral form. Send the **ORIGINAL signed form** to the Course Trainer. Send a **COPY of the signed form** to the Course Host.

This form does not need to be sent WITH the registration form – it can be sent in later. However, your registration/reservation in the course is not confirmed until the Course Host receives your signed referral form.

ACCREDITATION IS NOT GUARANTEED by the receipt of the referral form or by your attendance at the course. Candidates are kept apprised of their evaluation throughout the course of the week. The accreditation certificate is awarded at the end of the course at the sole discretion of the course Trainer.

COURSE REGISTRATION AND REFERRAL FORM

Accreditation week is limited to a maximum of 15 candidates. If you plan to attend, it is wise to get your registration form and deposit submitted as early as possible. These forms are due no later than at least 30 days prior to the accreditation course dates. Should you later learn you will NOT be receiving your two accredited TCC instructor signatures, as one or both teachers feel you are not yet ready, your registration will be void and your deposit will be refunded.

LENGTH OF COURSE: This course begins on Friday at 7:00pm and ends Thursday at noon. YOU MUST BE ABLE TO ATTEND ALL SESSIONS (morning, afternoon, and evening) in order to be accredited. Some free time is usually given after each meal before meeting. Check-in is on Friday beginning at 3:30pm. Friday dinner is on your own. ONE HOUSING FEE includes your private room and bathroom Friday through Wednesday nights, linens and towels, all meals (Saturday breakfast thru Thursday breakfast), and use of the facility.

FACILITY: You will be staying at the Franciscan Spiritual Center, which is part of Our Lady of Angels Convent at 609 S. Convent Road, Aston PA 19014. Phone: 610 558 7674
PARKING is directly across the street from the building. All activities are in one building.

MEALS: Usually served at 8:30am, Noon and 5:30pm. IF YOU HAVE NECESSARY food restrictions, PLEASE INFORM the registrar/host IN ADVANCE so that the retreat house kitchen staff can make an effort to accommodate your needs. In some cases it may be necessary for individuals to bring their own food to supplement their dietary needs as the Center may not be able to provide certain foods.

Course Host: April Leffler

Course Trainer: Sandy McAlister

T'ai Chi Chih® Teacher Training Registration & Payment Form
The Franciscan Spiritual Center ~ Aston, PA
May 31st – June 6^t, 2019

PLEASE PRINT LEGIBLY and MAIL IN WITH YOUR PAYMENT

Name: _____ Email: _____

Mailing Address/Zip: _____

Home Phone : _____ Cell Phone: _____

Emergency Name/Phone: _____

Special Dietary Needs: _____

Name as you would like it on your certificate: _____

NOTE: This is NOT a teacher referral form. This is your registration / payment form ONLY.

The newly revised 2-page Teacher Candidate Referral Form / Preparation Guidelines is available from the course host.

Total Cost: \$975

Teacher Training Course Tuition: \$525

Room/Meals/Meeting Room: \$450

Your deposit of at least \$375 is needed to hold your space in the course + accommodations.

Auditing Teachers There is *NO COURSE FEE* for accredited teachers to audit the Teacher Training course. However, the facility does charge an individual use fee for the meeting room at \$10 for any part of a day. See the Auditors Registration form for details on cost of meals and overnight accommodations.

SIGN below to acknowledge your agreement as follows: (required!)

I acknowledge that no refunds will be issued if I am not accredited (at the sole discretion of the Teacher Trainer, Sandy McAlister) at the end of this course.

I understand in registering that I **MUST HAVE THE SIGNATURES OF TWO REFERRING ACCREDITED T'ai Chi Chih Teachers BEFORE MY REGISTRATION WILL BE COMPLETE.**

Candidate's Signature: _____ Date: _____

Amount enclosed: \$ _____ check # _____ FOR: _____ deposit _____ full payment

OR _____ my balance due (*I have already sent my deposit*) \$ _____ (amount due)

Approved scholarship amount if applicable \$ _____

All balances are due NO LATER THAN May 24th

It is advisable that you make a copy of this and other forms for your records before remitting.

CHECK or MONEY ORDER only. PAYABLE to host: April Leffler, Host

Mail to: 702 Prospect Ave., Prospect Park, PA 19076